

Wauwatosa Avenue UMC Building Use Covenant

Our church developed a Reopening Task Force to determine the best methods to use our building. We have adopted a “Building Use Covenant” to guide the **temporary** approach to office time and building use at Wauwatosa Avenue United Methodist Church.

The purpose of a Building Use Covenant is to set out our mutual commitment—what our church will do to keep us healthy and, in return, what we are expected to do to help the church and show respect for the health of one another. **This is what you can expect:**

- Staff will be available for meetings with others by appointment only. While some of the staff members are back in the building working limited hours, the building has not officially reopened. Please contact the individual staff member to schedule your visit.
- Masks must be worn by anyone over the age of 2 **at all times in common areas of the church building** for your protection and for those you might encounter while in the building. **Masks must be worn to entirely cover your nose and mouth.** (From the CDC: <https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/cloth-face-cover-guidance.html>)
 - Masks may be removed in your personal office.
- Arriving for any reason
 - Please use the Fellowship Hall entrance (southwest) when entering the building. (This includes staff members.)
 - Use the hand sanitizer by the door and throughout the building.
 - Please sign in on the sign-in sheet on the table near the entrance to document the following information:
 - Name
 - Date
 - Time entering and leaving building
 - Personal office time or meeting with someone
 - Who you are meeting with and where
 - You have read this covenant and agree to abide by it
- At this point, meetings with others should be held virtually. If they are held in the church, it must be with 10 or less people, and must take place in common areas that allow for social distancing while wearing masks. (Fellowship Hall, Wesley Hall, Church Office, etc.)
- Nursery, Toddler Room and Sunday School rooms will all be locked and off limits until further notice. If staff brings their child(ren) with them, they must remain in the office of that staff member.
- Minimize the touching of surfaces while you are in the building.
- Please do what you need to do and then exit promptly. Please do not linger after meetings.
- Immediately report to your supervisor or to the church office if you have tested positive with COVID-19 or you have been exposed to someone who has tested positive with the virus.

I have read the Building Use Covenant and agree to abide by it.

Name _____

Address _____

Email _____

Phone _____

Signature _____